

**Contra Costa College
College Instruction Committee
Minutes of Monday, March 14, 2022**

ONLINE MEETING CALLED TO ORDER at 2:15 with Introduction of Guests

CIC Chair: Anthony Gordon

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala
- **NSAS:** Jennifer Ounjian, Leslie Alexander

Non-Voting Members

- **SLO Coordinator:** Brandy Gibson
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Liberal Arts:** Jason Berner
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Instruction:** Dr. Kimberly Rogers
- **Curriculum Specialist:** Karen Ruskowski
- **Meeting Minutes:** Lynette Kral

Members not in attendance: Jennifer O, Cole Moyer, Jason Berner, Rod Santos, and Dr. Rogers.

Guests in attendance: Mike Kilivris, Rene Sporer, Agustin Palacios, Michele Redlo, Meaghan Yarnold (ASU), Douglas Pena, Jessica Le.

CONSENT AGENDA ACTION ITEMS

Agenda: March 14, 2022

Action: Approved

Motioned: Najia

Seconded: Leslie

All in Favor: No abstentions

Minutes: February 28, 2022

Action: Approved

Motioned: Najia

Seconded: Jennifer G

All in Favor: No abstentions

UCTP Physics - Associate in Science Degree for UC Transfer

Modify program title to: UCTP Physics (from: Physics). Rationale: there is no UC transfer award option in COCI, so this degree must include UCTP in the title to differentiate it from the Physics CSU transfer degree.

NON-CONSENT AGENDA ACTION ITEMS

CIS-198 Introduction to Project Management

New Course: Degree Applicable. 3 units. 54 hours of lecture. Grading: Student Choice. Top code: 0702.10 Software Applications. SAM code: Clearly Occupational. Disciplines: Business, Computer Information Systems. Requesting CSU transfer only. New request for Distance Education: Both fully and partially online.

Action: Approved with title change, to be offered SP23

Motioned: Leslie

Seconded: Najia

All in Favor: No abstentions

CIS-898N Introduction to Project Management

New Course: Noncredit. 54 hours of lecture. Top code: 0702.10 Software Applications. SAM code: Clearly Occupational. CB22: Workforce prep. CB11: Workforce prep (enhanced funding). Disciplines: Business, Computer Information Systems. New request for Distance Education: Both fully and partially online. This course will mirror the credit version, CIS-198.

Action: Approved with title change, to be offered SP23

Motioned: Jennifer G

Seconded: Brianne

All in Favor: No abstentions

CIS-199 Project Management - Applications

New Course: Degree Applicable. 2 units. 36 hours of lecture and 18 hours of laboratory. Grading: student choice. Top code: 0702.10 Software Applications. SAM code: Clearly Occupational. Disciplines: Business; Computer Information Systems. Requesting CSU transfer. New request for Distance Education: Both fully and partially online.

Action: Approved, to be offered SP23

Motioned: Leslie

Seconded: Najia

All in Favor: No abstentions

CIS-899N Project Management - Applications

New Course: Noncredit. 36 hours of lecture and 18 hours of laboratory. Top code: 0702.10 Software Applications. SAM code: Clearly Occupational. CB22: Workforce Preparation.

CB11: Workforce prep enhanced funding. Disciplines: Business, Computer Information Systems. This course will mirror the credit version, CIS-199. New request for Distance Education: Both fully and partially online.

Action: Approved, to be offered SP23

Motioned: Leslie

Seconded: Brianne

All in Favor: No abstentions

Ethnic Studies – Associate in Arts Degree

New Program: Overall major units: 18-units. Primary program goal: Local. Top Code: 2203.00. CIP Code: 05.0200.

Action: Approved with correction to typo “understanding” in description, and remove the Asian, Native, and Pacific Islander references and change to “use comparison to other ethnicities.”

Motioned: Brianne

Seconded: Jennifer G

All in Favor: No abstentions

Medical Assisting – Associate in Science Degree

Non-Substantial: Add MEDIC-211 as a required course. Add MEDIC-200 as optional course. Remove EMED-109 as required course. Remove SOCIO-221, PSYCH-170, PSYCH-222, and PHILO-120 from the list “and one of the following for 3 units”. Overall major units updated to 47.5 units (from 47.7 units).

Action: Approved

Motioned: Jennifer G

Seconded: Leslie

All in Favor: No abstentions

HUMAN-130 Survey of Humanities: Who Are We?

New Course: Degree Applicable. 3-units. 54 hours of lecture. No prerequisites. Grading: student choice. Top Code: 1599.00. Disciplines: Humanities; Philosophy. Request CSU Area C2, IGETC Area 3B, CCC Area C. New request for Distance Education: Both fully and partially online.

Action: Approved, to be offered SP23, transferability to CSU/UC

Motioned: Najia

Seconded: Brianne

All in Favor: No abstentions

DISCUSSION ITEMS

Continued Discussion on Curriculum Coaching/Technical Review Process and Policy. Tabled

PRESENTATIONS FROM THE PUBLIC There were no presentations from the public.

ADJOURNMENT Meeting adjourned at 4 p.m. The next meeting is scheduled for April 11, 2022.